KOREA TOURIST VISA REQUIREMENTS - individual

GENERAL REQUIREMENTS:

1. Duly accomplished with black ink signed application form (Must be printed in A4 sized bond paper & typewritten)
2. 1 passport sized, studio taken, colored picture (3.5cm x 4.5cm) recent photo with white background to be glued & not stapled on the application form.
3. Original Passport with wet signature
    - must be more than 6 months valid from travel completion H7
    - For 12 years old and below, leave the signature blank.
4. Copy of Passport Bio Page.
5. Copy of valid visa and arrival stamps to any OECD member countries for the past 5 years.
6. Original Personal Bank Certificate
    - Must include the ff. details:
    - Account Type
    - Current Balance
    - Account Opening Date
    - 6 months Average Daily Balance (ADB)
7. Data Privacy Consent Form

NOTE: *Original PSA Birth Certificate or Marriage Certificate if travelling with family members as proof of relationship. NSO issued documents are not accepted by the Embassy.*

IF PERSONALLY INVITED BY KOREAN:

1. Invitation Letter (Korean Language)
2. Inviter's copy of passport

IF INVITED BY COMPANY IN KOREA:

1. Invitation Letter (Korean Language) MUST INCLUDE THE FOLLOWING:
    - Inviter's Name, Invitee's Name
    - Inviter's Telephone/Mobile No.
    - Period of Stay (Date of Entry and Exit)
    - Purpose (detailed),
    - Issued Date
    - Contact Person and Two Contact Number
    - Signature and Stamp of Inviter
2. Korean Company Business Permit

Additional requirements as per category:

FOR EMPLOYEES:

1. Original Employment Certificate with wet signature otherwise stated as system generated. (Issued within 3 months upon the date of application)
   Must include the ff. details:
    - Applicant's Position
    - Date Hired
    - Compensation
    - Office Address

- Office Landline Number or Cellphone Number
- Office Email Address

2. Copy of Income Tax Return (ITR 2316)
3. Copy of PRC / IBP ID (If applicable)
4. Copy of Company ID (If any)

FOR BUSINESSMEN (SELF EMPLOYED):

1. Copy of valid Business Registration from DTI or SEC
2. Copy of valid Mayor's Permit or Business Permit
3. Copy of Certificate of Registration (If any)
4. Copy of ITR 1702-RT or ITR 1701
5. Copy of PRC / IBP ID (If applicable)

FOR RETIREES:

1. Copy of Senior Citizen ID
2. Copy of Retirement Certificate (if any)

FOR STUDENTS:

1. Original School Certificate OR Copy of School ID
2. Original PSA Birth Certificate
3. Parents' Documents

   If Employed:
   - Original Certificate of Employment
   - Original Personal Bank Certificate
   - 3 months bank statement OR certified true copy of passbook for the past 3 months.
   - Photocopy of ITR 2316

   If Businessman (Self Employed):
   - Copy of valid Business Registration from DTI or SEC
   - Copy of valid Mayor's Permit or Business Permit
   - Copy of Certificate of Registration (If any)
   - Copy of ITR 1702-RT or ITR 1701

IF THE COMPANY WILL SHOULDER THE TRIP:

1. Notarized Guarantee letter from the company
2. Original Company Bank Certificate with 3 months bank statement
3. Copy of business documents such as:
   - DTI or SEC
   - Mayor's Permit or Business Permit
4. Copy of ITR 1701 or 1702 – RT

Embassy of the Republic of the Korea in the Philippines
Address: McKinley Town Center, 122 Upper McKinley Hl, Fort Bonifacio, Taguig, 1634 Metro Manila

The Embassy of the Republic of Korea in the Philippines will extend the simplification of application documents for visa applicants who meet the following conditions from January 1, 2026, to December 31, 2026(1year)

Financial proof documents (Bank Certificate, Bank Statement, ITR) will be exempted if the following conditions are met, and other general required documents must still be submitted.

☐ **Elected politicians**
○ **Applicable for :**
- Members of the Senate, Members of the Congress, Governors, Provincial Board Members, and Mayors (City or Municipality)
- (Immediate family members) : One's parents, spouse, minor children (applicable for adult children who can prove to be students through documents), spouse's parents
○ **Required Visa Application Documents**
- Identification documents (original) such as a certificate of employment or certificate of appointment
- Submission of bank certificates, bank statements, and ITR are exempted for the politician and family members. Other documents, such as proof of relationship, are required.

☐ **Government officials**
○ **Applicable for :**
- Persons with a rank higher or equal to Assistant Secretary of the Executive Branch of the Philippine Government, and Brigadier General of the Armed Forces of the Philippines/Philippine National Police
* Excluding those in acting duties
- (Immediate family members) : One's parents, spouse, minor children (applicable for adult children who can prove to be students through documents), spouse's parents
○ **Required Visa Application Documents**
- Certificate of employment (original)
* It is necessary to clearly specify the affiliated organization, working period, position, and salary. If the relevant information is omitted or cannot be verified due to a lack of contact with HR, disadvantages may be given to the applicant
- Submission of bank certificates, bank statements, and ITR are exempted for government officials and family members. Other documents, such as proof of relationship, are required.

☐ **Professional license holders**
○ **Applicable for :**
- Those holding a valid PRC license ID (IBP ID for lawyer) with a profession of physician, dentist, lawyer (including judge, prosecutor), certified public accountant, pharmacist, and veterinarian
- (Immediate family members) : One's parents, spouse, minor children (applicable for adult children who can prove to be students through documents), spouse's parents
○ **Required Visa Application Document**
- Certificate of employment (original) and copy of PRC license ID or IBP ID
- Submission of bank certificates, bank statements, and ITR are exempted for professional license holder and family members. Other documents, such as proof of relationship, are required.

☐ **Credit card holders**
○ **Applicable for :**
- BDO/BPI/RCBC/METROBANK/PNB(additional) Gold or Elite Credit Card Holders
* Excluding Supplementary Credit Card Holders
**** See attachment for applicable credit card types**
- (Immediate family members) : One's parents, spouse, minor children (applicable for adult children who can prove to be students through documents), spouse's parents
○ **Required Visa Application Document**
- Certificate of employment (original), copy of credit card(front only with complete information), and latest 3 months credit card account Monthly Billing Statements(copy)
- Submission of bank certificates, bank statements, and ITR are exempted for credit card holders and family members. Other documents, such as proof of relationship, are required.

Bank	Type	Credit Card
BDO	GOLD	- Mastercard Gold - Visa Gold - JCB Gold - UnionPay Gold - Diners Club International - American Express® Cashback - American Express® Explorer™
	ELITE	- World Elite Master - Platinum Master - Visa Platinum - Visa Signature - JCB Platinum - UnionPay Diamond - Diners Club Premiere - American Express® Platinum - Platinum Credit Card® by American Express - American Express® Gold
BPI	GOLD	- Gold Rewards
	ELITE	- Platinum Rewards - Amore Platinum Cashback - Signature Card
RCBC	GOLD	- Mastercard Gold - Visa Flex Gold - JCB Gold
	ELITE	- Black Mastercard - Diamond Mastercard - YGC Rewards Plus Platinum - Hexagon Privilege - Visa Platinum - JCB Platinum - UnionPay Diamond - Visa Infinite - World Mastercard and variants (RCBC Hexagon Priority, RCBC Balesin World, RCBC The Club World)
METRO BANK	-	- World Mastercard - Femme Signature Visa - Travel Platinum Visa - Platinum Mastercard - M Free Mastercard - Dollar Mastercard - Travel Signature Visa
PNB (Start from 2026.1.1.~)	GOLD	- Core Essentials - PNB Visa Gold - PNB Cup Diamond
	ELITE	- World Elite MC - M3 World - M3 Platinum - Core Platinum